

**MINUTES**  
**Benicia Arsenal FC Board Meeting**  
**Tuesday – November 27th, 2018 6:45pm**  
**Benicia Community Center**

**Board Members Present: Matt Phelps, Mike Distler, Darrell Doi, Yann Jouvenot**

**Guests: Jose Beltran, Graham Mayle, Scott Swoboda, David Balter, Jenny Beaumont**

**Meeting Called to Order 6:55pm**

**Review November Agenda- Approved unanimously**

**Review and approve October Minutes- Approved unanimously**

**Public Comment**

- Jose B: parents showed up at the Parks and Recs committee. The City conveyed that the league needs better representation at upcoming meetings. Jose was reminded that we are the only league to bring “out-of-town” teams (and therefore business to the city). Mike Dodson (head of Parks and Rec) is person to contact for potential improvements to fields. Suggestion for access to BHS field (high cost, \$200/h). **Take home message: BYSL needs representation at quarterly meeting**
- Jose B: the league needs better communication and planning for winter activities (as well as opening of fields and different academies).
- Jenny Beaumont: need information about graphics, vendors, numbers. Scott S said ProTime should have all the logos (or can generate them). Darrell suggested to set up a “store” for a couple of weeks every other month. Questions about pricing for spiritwear. Yann and Jenny will work on pricing. Approval via email of pricing is acceptable.

**President Report / Referee Coordinator**

- Dave Balter, Jeff Kuta and Jacob Guttenberg have been working on revising bylaws.
  - Dave: bylaws for non-profit organizations are described as “membership models” (everyone votes) or “board of directors” (the membership only elects the board)
  - Jeff had files from a law firm in SF, including a draft of bylaws from 2010.
  - Need from the board information on type of structure for the club
  - Warning about the definition of “independent contractor”, which could compromise our tax-exempt status. A paid referee coordinator could, for instance, not be on the board.
  - Only “standing committees” should be “Select” and “Disciplinary” committees
  - Executive committee: President, VP, Treasurer and Secretary

- Dave B also brought up the need for provisions for cyber security
- Jose volunteered to look at “Competitive program policies and procedures”
- Ralphs Pugh containers status: Jeff was supposed to ask Vallejo PAL (no update). Container has not been cleared up yet. Once empty, the container will be purchased. Carlos needs to update board about status of process.
- Annual Board meeting to take place on Dec 11<sup>th</sup>. Voting will take place from 5:30-7:30 pm. Two members per team can vote, as well as non-paid coaches and refs >18 yo. Yann to produce ballots. Will need a sign-in sheet (with Name and Team). Regular board meeting from 7:45 to 9 pm
- Sports Board meeting with City will happen on Jan 15<sup>th</sup>, 6 pm (president or representative needs to attend). Graham to attend
- Dates for budget meeting: January 15<sup>th</sup> and 17<sup>th</sup> (7-10 pm, Round Table).

### **Vice President Report**

- No update

### **Select Coordinator Report**

- Absent (excused)

### **DOC Report**

- Problems due to poor air quality in November. Rescheduling is under way
- Watford FC: still waiting for answers from the city about camp. Webinar could be offered at no cost (followed by game).
- Planning for recreational training program should get started soon. In particular decision around whether Select coaches could spot rec teams.
- Website update?
- Facebook page is updated by Graham, but needs content for page.

### **Recreation Coordinator Report**

Absent. Graham added that Carlos was updating the ref invitational tournament.

### **Registrar Report**

Absent (excused)

### **Treasurer Report**

- Discussed report (sent earlier on the same day)

Motion to accept Treasurer Report made by Yann, Matt 2<sup>nd</sup>, Motion approved unanimously

### **Other Business/Calendar Items**

- Closed Session

**Next Meeting Tuesday, December 11th, 2018, 7:45pm Benicia Community Center  
(voting from 5:30-7:30 pm)**