



BAFC Board Meeting Minutes

Wednesday, March 22, 2023, at 7 pm

In person Meeting- 120 E L Street Benicia

- 1. Roll Call Board Members Present:** Yann Youvenot (President), Reena Thomas (Secretary), Dora Di Georgis (Comp Coordinator), Johnnie Purvis (DOC) **Virtual:** Emma Petrouski (Treasurer), Annie Mertz (Rec Coordinator), Todd Turner (President Asst), Mike Walsh (President Asst)
- 2. Roll Call Guests Present** Kaitlyn Demers, **Virtual**, Carrie Janway, Michelle Fernandez, (Participants joining after 7:10p.m. were not noted.)
- 3. Meeting called to order:** 7:08 pm
- 4. Review March Meeting Agenda:** Motion to Approve (Reena); Seconded (Dora); Motion Passed.
- 5. Approve February 22, 2023, Meeting Minutes:** Motion to Approve (Dora); Seconded (Reena); Motion Passed.
- 6. Public Comment:**
 - Michelle Fernandez: Can we get Robert Semple Elementary Field Mowed?
Yann: The field was mowed and lined last Thursday. But it still may be kept pretty long by the City for water saving purposes.
 - Is BMS available?
Yann: We could ask the District about availability. It would be the far field closer to the freeway, but it may not be in great shape. We should review the field conditions before we request it from the District.

Glen Cove Park may be an option for April.
Saint Patrick's was also approached about renting their field. They replied that no outside organizations were allowed.
- 7. President Report:**
 - 7a. Review Action items for March/April**

Activity	Date	Who Will Do It
	<u>March</u>	
Identify and Confirm Equipment Coordinator – <i>Scott Hynde will continue this role for Spring.</i>	1st Week	President
Field lining for Comp – <i>Contractor is Andrew Feldwell. RSE is completed. BCP has not been done yet due to weather. Will be completed prior to games.</i>	1st Week	Field lining team
Comp Spring League Games Begin - <i>Completed</i>	1st Week	DOC & Comp Coaches
Evaluate Equipment – <i>Completed</i>	2nd Week	Equipment Coordinator
Order Replacement Equipment – <i>Orders placed for new portable goals</i>	3rd Week	President
Community Park Fields Become Available – <i>Subject to weather</i>	2nd Week	President
Finalize tournament specifics (ages, cost, advertisement) - NA	3rd week	Tournament coordinator
	<u>April</u>	
Prepare New Contracts for Comp Coaches – <i>Yann will assist</i>	1st Week	Comp Coordinator
Identify volunteer coaches for fall – for competitive. <i>Community volunteers identified (don't have kids in program) - (Joe and Rita). Most current volunteer coaches will continue their roles as Head Coaches in the fall. Some current assistant coaches not continuing as Head Coach in the fall. What happens if volunteer is not able make it to commitments? Each team needs HC and AC, then TD would step in. Johnnie followed up with some coaches to get commitments for fall.</i>	1st Week	President and DOC
Choose Uniforms – <i>Silk Screening will be done. See Rec Coordinator report.</i>	2nd Week	Rec Program Coordinator
Identify and Confirm Rec Coaches - See Rec Coordinator report.	3rd Week	Rec Program Coordinator
Identify and Confirm Opening Day Coordinator – <i>Yann will look to see who volunteered earlier in the year</i>	3rd Week	President
Submit Comp Coaches Contracts to Board for Approval	3rd Week	Comp Program Coordinator
Comp Info Night at Community Center – <i>Prepare presentation for new families to understand Comp expectations and program. Confirm date and location.</i>	4th Week	President and DOC
Early Bird Registration Ends – <i>Susie will close. Regular registration through June.</i>	April 30th	Registrar
Coordinate with Soccer pro regarding number of teams for uniforms	4th Week	Comp Coordinator

-Status of storage units

Yann went to the storage units and saw the storage units were leaking. Rain got into the units. Storage management was notified but no repairs were made. Uniforms for rec were in cardboard boxes and plastic bags; some may be damaged but salvageable.

Yann and Annie will go to the storage unit and review the condition of the uniforms to see if they need to be washed before silk screening. Volunteers may be needed to wash.

Yann will assess other damage (e.g., balls, other equipment that may be moldy).

Yann will coordinate with the Management to see about making a damage claim and potential reimbursements.

Management notified Yann that they have not received payment for several months.

However, BAFC has not received any invoices. Yann will coordinate with the storage management to find resolution to damage claims and outstanding invoices. Yann will inquire about moving to a newer storage space.

Yann will document and give them an estimate.

- Fields status

BAFC has not had access to many fields due to weather; particularly BCP. Field availability is complicated by baseball and softball that have to make up a lot of games. BAFC may not have access to BCP for a while.

Nicole, Megan and Yann will work out scheduling available fields. However, they will only know about field availability one week in advance. It is recommended to book all games between BHS and RSE or away.

BMS can fit 11v 11, but conditions are not good.

- BBQ

A BBQ event for spring comp players and families will be scheduled as a fun social community activity. Three volunteers (Leila McCarty, Ann Brooner, and Katie Jewell) will organize and schedule. Best days would likely be a Friday afternoon when BCP is dry.

BAFC will provide a budget for the event, and a donation jar may be offered.

-Try out dates

NorCal has published dates for Fall Season Tryouts. 2016-2010: May 8-28, 2009-2005: May 22-June 11.

BHS may not be available at the end of May. Therefore, it is preferred to have tryouts as early as possible. Younger teams would likely be over 2 sessions; Older teams would be 1 session.

Tryouts would take preference over practices for the tryout period.

Johnnie will lay out the try out plan and schedule by the end of the week.

-Oakland Roots Partnership

Oakland Roots provided BAFC with opportunities for partnership packages for group tickets that include tickets and other add ons (e.g., player walk outs, food packages, parade, etc.). There may be an option to see the Oakland Soul Women's team. Yann and Mike reviewed the package options. This may be a fundraiser opportunity to sell the tickets at additional costs.

Motion to purchase 10 tickets with options to purchase additional as needed (Dora).
Second (Reena). Motion Passed.

Yann will coordinate with Oakland Roots to finalize the purchase.

- 8. Vice President Report:** Derek not present. Yann presented information.
2 disciplinary incidents occurred. 1) At the 2012 girls home game, BAFC parents were sent off the field by the ref. 2) Red card to a 2009B for bad language. Jeff will review the rules regarding game suspension as the player has been invited to play for other teams.
Kaitlyn noted that the current 2023 ref training focuses on Dissent and coach, player, spectator conduct. Therefore, more refs may be using cards.
Yann and Johnnie will consider meeting with Jeff to understand from the ref perspective what are the expectations and acceptable level of conduct.

9. Referee Coordinator Report: NA

10. Select/Comp Coordinator Report:

A Team Manager Meeting was held last week that provided an update on TD Model for fall. She will continue to schedule these meetings and all managers, coaches, and interested parties are invited to get more information and raise any concerns.
Dora will send out the date for the next meeting.

11. DOC Report:

Summer Camps -- Last summer Johnnie held 2 weeks of camps through UK Soccer and would like to offer them again this summer. These camps are targeted to the rec players and should not compete with the Comp level summer camps in July.
July camps for comp will be led and organized by the DOC and TDs, not the volunteer coaches.

Johnnie will provide dates for summer camps by next month.

TD model amendments -- For the fall, the TD should attend most of the Monday-Thursday practices where feasible, depending on the team demands.
Scheduling of team practices together would be helpful.

Johnnie will include some time for presentation of the TD model in the Comp Introduction Meeting to be held in April and is also invited to speak at the next Team Manager Meeting. There should be an understanding of the model layout and an all Coaches meeting prior to Tryouts. Interested parties wanting more information regarding the TD model will be invited to observe the 2007/2008 practices.

DOC role in the new model – It is understood that the DOC role limits availability to perform duties as TD. DOC would be expected to cover TD responsibilities only if needed, at a maximum of 2 teams.

Potential adult team – Johnnie inquired about the potential for a Benicia Adult Team. It was discussed that BAFC can provide access to fields and insurance, but there would need to be requirements so that they do not share facilities with minors

unless background checks are completed. There may be other options such as informal pickup games.

12. Recreation Coordinator Report: -- Annie will review the condition of uniforms at the storage unit. Silk Screening of the uniforms may take approximately 10 days, but plan for more.

Kaitlyn and Annie will work with Johnnie on the development of a "Coaches Roadmap" document that provides a "How to" for new coaches. A Zoom "Coaches QA" will be scheduled. A survey will be put out to coaches to get practice schedules and swag preference, with a caveat that not all preferences can be accommodated.

Amy and Kaitlyn will work with Amy Hirsch to get background checks completed.

Amy and Kaitlyn will work on team formations and will coordinate a team draft for U10 and above. Kaitlyn will work with Scott Swoboda on how to draft based on player rankings. Annie will get the player rankings.

In mid-July, following the draft, schedule Coaches Clinic with DOC to include field and classroom sessions. Can offer 3 different group sessions based on age.

UK Soccer curriculum for coaching is available on the BAFC website as a resource for coaches.

DOC will help develop a weekly "Coaching Theme" for each week.

Annie will develop a "Save the Date" communication for coaches for upcoming meetings and sessions. Annie and Johnnie have received communications for coaching requests, and Annie has a spreadsheet of the volunteer coaches.

A UK Soccer Trainer for Rec is included in the current BAFC budget.

Annie will be unavailable until after April 9 (Easter).

Kaitlyn and Yann will determine if mysoccerleague will continue to be used for game scheduling. Kaitlyn recommends moving the GotSport because it works with Ref scheduling and scheduling with other clubs. Need to confirm if BAFC is charged if it is only used for scheduling and game cards. Kaitlyn will work with the Comp scheduler (Megan Bertman) in regards to field schedules.

Fall field lining will be done after we know the number of teams required and what BCP park will be closed. Yann will confirm which field with City. The Field lining for fall will be done by August.

Ref training is needed for the U6-U8 parents. Kaitlyn or Annie will coordinate with Reba or Jeff or others to provide training. Add a date for parent ref training in the schedule. Whistles and shirts for parent refs may be in the storage unit. Yann will look in the storage unit.

The equipment coordinators will check the equipment boxes at each field, especially the flags, flag spikes and anchors. Coaches need to be trained on how to set up and take down the fields.

Team specific equipment (pinnies, balls) coordinated with Wendy DuBois. Equipment will be needed in June.

New locks have been installed on goals at BCP. Contact Yann for new codes.

13. Registrar Report: Sue not present. Yann provided an update. Rec registration = 162; Top Soccer = 17. Yann will send another call for early bird registration on Facebook and Next Door.

14. Treasurer Report: Emma provided financial reports (attached). Expenses this month included paint and coaches' uniforms. Emma followed up on the Portolet rental fees and confirmed it is a monthly, not a quarterly fee at \$200/month each. Yann will confirm with the company to have the Liberty Portolet removed as we are not using it this season. Emma will review storage invoices when received. Emma received the back taxes and old financial data from Mike. The member request for financial information has not been followed up.

15. Secretary Report: An email request for volunteers to join a Fundraising Committee and Operating Committee was sent out last week. We received several volunteers. Reena will follow up and schedule small group meetings for the committees this month.

Yann noted that he had been hacked and to not open any emails that seem to be from him requesting gift cards.

16. Closed session: only board members and assistants need to remain for this portion.

16. Next Meeting Wednesday April 26, 2023, at 7 pm

17. Meeting Adjourned: 8:55 pm.