



BAFC Board Meeting Minutes

Wednesday, July 19, 2023, at 7 pm

In person Meeting- 120 E L Street Benicia

- 1. **Roll Call Board Members Present:** Yann Youvenot (President), Derek Wheldon (VP), Reena Thomas (Secretary), Dora Digeorgis (Competitive Director)

Via Zoom: Emma Petrouski (Treasurer)

- 2. **Roll Call Guests Present:** Kaitlyn Demers,

Via Zoom: Tracy Nakamura (Asst Registrar), Scott Hyndes (equipment coordinator) Michelle Fernandez, Carrie Janway, Melissa Ramirez (opening Day coordinator), Johnnie Purvis (DOC)

(Participants joining via Zoom after 7:20 may not have been noted)

- 3. **Meeting called to order:** 7:02 pm
- 4. **Review July Meeting Agenda:** Derek (Motion to Pass), Dora (second) ; Motion Passes
- 5. **Approve June 21, 2023 Meeting Minutes:** Derek (Motion to Pass), Dora (second) ; Motion Passes
- 6. **Public Comment:**
Michelle Fernandez: regarding 2013/14/15G Fundraiser - Coach Laura did a great job with the Taco Fundraiser. Family prepared dinners. Laura and Julio doing well as coaches.
 Setting up for the Women’s World Cup Mountain Mike Fundraiser/Takeover Friday July 21: 11 am – 9 pm. Just say its for the Arsenal Fundraiser at the Benicia Mountain Mikes

7. President Report:

7a. Review Action items for July/August

	<u>July</u>	
Late Rec Registration Begins (waiting list only) <i>Need a more streamlined process for waitlist next year. Need a specific link for the waitlist.</i> <i>Process now it parents request to be put on waitlist.</i>	1st Day of July	Registrar

Order Old Capitol Classic Trophies NA	1st Week	Tournament Coordinator
Remind Coaches to Complete Background Check <i>In progress</i>	2nd Week	Rec Program Coordinator
Comp Team Practices Begin <i>Most Teams are practicing</i>	2rd Week	DOC & Comp Coaches
Tournament Prep NA	2nd Week	Tournament Coordinator
Rec Coaches Contact Their Players <i>Will get rosters to coaches by Sunday (for upper div)</i> <i>Kaitlyn proposes closing registrations by June 1 next year to give more time to get the teams set. Some reconciliation to be completed for some that registered later.</i> <i>Kate Munn is organizing the lower division teams</i> <i>Fields: Rec BCP 1 and 2. Unless comp needs them.</i> <i>Tracy: Need to confirm number of comp registrations. Looks like 200 registered for comp, but we have 17 teams. This may be due to several kids on several team rosters.</i> <i>Should we delete the old teams on gotSPORT to clarify registrations?</i> <i>Would need to deactivate 22/23 season.</i>	2nd Week	Rec Program Coordinator
Check in Uniforms <i>Uniforms received. Some uniforms would need to be rearranged on teams. Maybe short one team uniform. Kaitlyn to coordinate uniform needs.</i> <i>Top soccer requests 4 colors of uniforms for next year. Top soccer requests BCP field if available, or after rec at Jack London. Will need to confirm after comp games are scheduled.</i> <i>Megan Bertman if the comp scheduler.</i>	3rd Week	Rec Program Coordinator
Referee Clinic <i>Jeff should have scheduled</i>	3rd Week	Referee Coordinator
Rec Coach Clinics and Equipment Distribution <i>Equipment needs to be ordered from Score.</i> <i>Will do the extra uniforms first</i>	3rd Week	DOC & Rec Program Coordinator
Rec Coaches Meeting and Uniform Distribution	4th Week	DOC & Rec Program Coordinator
	<u>August</u>	
Rec Practice Begins <i>On track</i>	1st Week	Rec Program Coordinator & Coaches
Order Fall Classic Trophies NA	1st Week	Tournament Coordinator
Field Lining Before Boys Comp Tournament NA	1st week	Contractor

Old Capitol Classic (Boys) Tournament NA	1st week	Tournament Coordinator
Opening Day Ceremonies August 19. Johnnie will MC. Yann will be absent. Melissa is organizing. Emma is introducing the teams.	3rd Week	Volunteer Coordinator
Comp Games Begin	3rd Week	
Rec Games Begin	4th Week	Rec Program Coordinator & Coaches

- **Club recertification** – Completed . Certified with NorCal.
- **Field lining** – Yann will order field lining by first week of august. Will request to start with Semple and Liberty.
Will need to know how the 9v9 and 7v7 at BCP should be done.
City will need to know which field will be closed early. Probably field 3 (11v11 and 7v7) or 4 (11v11 and 9v9) due to irrigation leaks. Field 3 would only impact comp. Field 1 is 11v11 and 7v7; Field 2 is 11v11 and 9v9

9v9 fields are most in need due to large number of teams.
Semple is 9v9 and 7v7.
Liberty is 7v7 (can line a different direction)
- **Volunteers** – Need a good way to track and attain volunteers.
Need field lining coordinator. Yann to check with Wendy Dubois.
Also needing Rec Equipment Coordinator
Discussion regarding potential to increase volunteer fee requirements to increase participation. Some members maybe willing to pay more to not have a volunteer requirement, as per Little League. Swim club volunteer penalty is \$600. What incentives can we have for volunteers?.
Team managers used to check on volunteer hours.
Need referees
Identify the team volunteers that count toward Club requirement: Coaches, 2 Asst, Historian (track volunteers, and photos), Team Parent.
- **Info for Rec Coaches:** Codes for locks.
Scott Hynd has reviewed equipment at some of the sites and has an inventory list and equipment need list. Main thing to order are flag stakes, and goal stakes. Recommendation for Field Shepherd to look for equipment left out on field after games are completed and to put away.
Scott and Yann are moving storage to a new unit.
Extra pinnies need washed.
- **2008B Black Head Coach – Chris Diaz is available as Assistant Coach.** Need to identify new Head Coach. Joe is running 2008B yellow.

Josh will lead for now. Johnnie will arrange team meeting when everyone is back. Rod is also assisting in coaching.

- **Goals at BCP**
- **Night at the Roots game-** Next Wednesday July 26. Arsenal has 62 people going so far. 11 kids can walk with the team. Todd will pick 11 youngest players to walk. Players should come in uniform. Potential halftime scrimmage.

Field updates: Field permits in place (Nicole H). High school is ok to get if available (Nicole H)

8. Vice President Report: None

9. Referee Coordinator Report: Absent

10. Select/Comp Coordinator Report:

All teams are registered. There are 17 teams; 2 are coed.

Dora is answering questions/concerns and is working with Amy on background checks.

TD Contract approvals are in progress. Some need to be amended.

BAFC has sent scope of work to UK soccer.

11. DOC Report:

- **Coach contract of expectations to be sent and signed soon.** Contracts will include requirement to return equipment .
Equipment has been distributed. Contract should include inventory of equipment received and that they will return.
- **New rec clinic starting in September.** There will be goal keeper clinics. Josh and Will will offer additional academy clinics on Friday. Note that some rec teams have Friday practice. This will help the goal of trying to increase girls and younger players.
Yann noted that advertising for the additional paid clinics on BAFC platforms are limited to stating who to contact for more information. Advertising of additional paid clinics are open to anyone.
- **Additional coach kit order.** Johnnie requested approval for purchase of kits for additional coaches. Cost approximately \$1000. Board approved purchase.
Noted that coaches contract would include statement that kit provides is assumed for a 2 year period.
- **Coaches Invitational Players Tournament.** Johnnie suggests that players who have been invited to participate in the Coaches Invitational have the opportunity play in a tournament to provide an experience similar to comp. The tournament coaches would be chosen from rec coaches. It would an optional tournament.
Need to think about if all of the Invitational teams would be invited or a new team created. Michelle noted that Little League has a similar practice to have 2 tiers of All Stars: 1 for inhouse only and 1 that does further tournaments. Need to determine who would organize and what the cost would be. Johnnie will gauge interest from rec coaches and confirm with Annie.
- Johnnie continues to work on the practice schedules to make it work for coaching and TD staff.

12. Recreation Coordinator Report: See Annie's report attached.

13. Registrar Report: Tracy – Everything going well. Teams are mostly rostered and formed. A few players (4) not registered through gotsport but are on team rosters. Dora or Yann will contact their families to confirm intent to register, if none, they will be removed. Need a way to control and restrict access to who can make changes to rosters. League may be vulnerable to people that had access. Michelle noted it could be just a new manager making a mistake.

Club fees: Yann to send out email to people need to pay club fees.
Tracy will send a spreadsheet of those who need to pay still.

One player on rec that was having problems with registering. Yann is coordinating. Annie and Kate should know so they can be aware.

14. Treasurer Report: See Reports Attached. Main spending is field (High School) and tournament registration. Ordered some new goals that were delivered today. Paid deposit for pictures. Registration income will increase next month. Not all registration were input to date. Request invoice from the storage facility. Portapotties at liberty and semple. Need to increase budget for next year.

Yann provided UK Soccer invoice to Emma.

Emma or Dora should keep track of tournament requests and reimbursements, as registration only includes 3 tournaments.

15. Secretary Report:

Fundraising Committee: Mountain Mikes - July 21;

Opening Day activities assistance – Kona Ice coordination

August 20: Bingo at the Chill – Need donations for prizes. Working on flyer;

Raffles – Permit received. Need prize donations

Lucca – Working on a profit share night in September

Operating Committee: Next Meeting TBD for Mission Statement Development. Review of Bylaws

16. Next Meeting Wednesday August 23, 2023, at 7 pm

17. Meeting Adjourned: 845pm