



BAFC Board Meeting Notes

Wednesday, September 27 at 7 pm

In person Meeting- 120 E L Street Benicia

1. Roll Call Board Members Present: Yann Youvenot (President), Dora DiGeorgis (Comp Director), Derek Weldon (VP), Reena Thomas (Secretary), Todd Tanner (Pres Assistant),

Zoom: Emma, Petrouski (Treasurer), Annie Mertz (Recreation Director), Suzie Attia (Registrar)

2. Roll Call Guests Present: Johnnie Purvis (DOC)**Z**

Zoom: Josh Pickersgill, Melissa Ramirez, Carrie Janway, Scott Hyne, Michelle Fernandez (Participants joining via Zoom after 7:20 may not have been noted)

3. Meeting called to order: 7:03 pm

4. Review September Meeting Agenda Motion to approve Agenda (Dora), Second (Derek), Pass

5. Approve August 23, 2023 Meeting Minutes Motion to approve Agenda (Derek), Second (Dora), Pass

6. Public Comment: None

7. President Report:

7a. Review Action items for September/October

	September	
Fund Raising Event <i>See Secretary Report</i>	3rd Week	Fund Raising Coordinator
Order T-Shirts (100-150) for Coaches Invitational	4th Week	Rec Coordinator

<i>Annie to coordinate with Coaches Invitational Volunteers</i>		
	October	
Order Rec League Trophies <i>Annie to coordinate with June Tanaka to give information regarding order details</i>	1st Week	Rec Program Coordinator
Coaches Submit Rec Player Rankings <i>Annie to coordinate. See Rec Coordinator report</i>	2nd week	Rec Program Coordinator
Coaches Select Players to Compete in Coaches Invitational <i>Annie to coordinate with Coaches Invitational Volunteers. Need to determine date for Coaches Invitational. See Presidents Report. Teams coached by comp coaches. They should have 2 nights with TDs. Would be good on weekend to have a club event.</i>	3rd week	Rec Program Coordinator

- **Club-wide event around end of fall season: potentially around Coaches Invitational final.**
 - Work with volunteers to organize an end of fall recreation season celebration with games and food. To be held at the same day as Coaches Invitational games and Comp games at BCP. Potential events for bounce house or DJ. Goal is to bring recreation and competitive families together as One Club. Potential for a rec players vs comp players game. Coaches invitational games can be used as a scouting opportunity for Comp teams.
 - Tentative Date of Saturday November 11. Carrie Janway and Anne Brooner will lead organization and will coordinate with Board.

- **Nets for BCP goals**
 - Teams noted that the 7v7 nets at the BCP goals need to be replaced. Yann brought new nets in from storage that need to be put on the goals.
 - The Equipment Coordinator needs at least 2 volunteers from the comp side to assist with comp equipment.

- **Field lining for RSE**
 - RSE is lined for 7v7, 9v9, and 5v5 games. But the older teams have not been playing games there due to ref coordination. RSE will not be lined for 7v7, 9v9 further this season. It will only be lined for 5v5 for the remainder of the season. This is due to the limited field lining volunteers.

- **Referees at BHS**

- We have BHS field available on weekends for a time period that only allows 1 game per day. Jeff Kuta noted that it is difficult to secure referees for one game at one location. They prefer to work at one location with multiple games. We should consider if we want to continue renting the BHS fields for one game on the weekend if we may not be able to get referees for the games. If we do schedule games there, it would need to be planned in advance to secure referees. This would be best for State Cup games.
- St Vincent/St Pats not viable field option due to cost.
- **Technical area for coaches**
 - Jeff Kuta notes that coaches are leaving the technical area during games (mostly rec games). Annie has communicated to the coaches that they should remain in their designated technical area during the games.
- **Reelection this fall:** The following Board Positions are up for vote this fall: VP, Rec coordinator, Treasurer. If the current position holders are not running again, please tell Yann ASAP.

8. Vice President Report None

9. Referee Coordinator Report: See presidents report.

10. Select/Comp Coordinator Report: Dora notes that things have been very quiet and seem to be going well. Dora will reach out to coaches to get feedback for this mid-season period. Dora will prepare a report on how the comp teams performed this season for the January State of the Club meeting.

Reena noted that a reminder to parents regarding sideline behavior may be warranted after a sideline incident between Arsenal parents and opponent parents occurred during a tournament game this past weekend.

11. DOC Report:

- Johnnie notes there is an emphasis on team coordination. Things seem to be quiet because we are having successes on the field and everyone appears to like each other and get along. TDs run one practice each week to assist the head coach. Johnnie will assist coach for at least 30 minutes each week.
- A volunteer is needed to lead the BAFC Instagram. Instragram is linked to the Club Website. Johnnie will focus on the website content. He has a digital marketing person on board.
Annie has a volunteer communications coordinator that can be the Instagram lead. Annie will coordinate with Johnnie to get information. It would be good to have one point of contact for rec content and one point on contact for comp content. The coordinator would work to get followers including colleges to assist in student recruitment opportunities. Team historian volunteers could be tasked with taking and submitting photos for the Instagram account. A photo release is

needed for all players. Confirm if rec players currently have one; Comp players have one.

- Use of fields at Benicia high school. 2007, 2008, 2010 boys go to BHS Monday and Tuesday 7-9pm. 2011 girls would like opportunity to practice at the high school as well. There is no additional space in the existing time slots to add another team to practice on the field.

Nicole will see if we can get BHS on Wednesdays from 7-9. 2011G team coaches need to coordinate potential schedule changes with their parents prior. Option to rotate teams that practice at BHS to provide access to all 11v11 teams if they want. Or to use the field when the older teams have a rest day (e.g. Mondays after a tournament).

There will be more field availability at BCP when rec season end in the end of October.

- Johnnie will share Strategic Goals and Objectives for BAFC with the Board.

12. Recreation Coordinator Report:

- Annie will coordinate with June Tanaka regarding rec trophies.
- Annie needs a coaches invitational coordinator/organizer. Tasks needed to be completed include: ordering shirts, submissions from coaches of which players will be invited, teams formed, practices and games scheduled. Emma has volunteered to assist. Field scheduling would be done by Kaitlyn. Annie will talk with assistant rec coordinators and confirm the date of Week of Nov 11. Annie will talk with Rod or Dave O. about how to organize the coaches invitational.

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Coaches invitational gives players opportunities to play in the spring comp team. We need to be recruiting rec coaches to move to comp. Yann and Johnnie will develop an email to advertise getting players and coaches to create new teams. Spring comp uniforms do not need to be "Arsenal" uniform, can be generic type for minimal cost.

- Player rankings. Annie will coordinate with Johnnie. Draft task force development. Need a written procedure about how to do the draft. Tentative date for meeting Oct 5.
- Rec program is generally going well. There have been some drop outs. U6 parents have dropped due to late practice. Air quality policy reiterated with coaches. Communicated that coaches need to stay in the technical area. Practices will be moved back due to daylight and practice length shortened.
- BAFC Stationary ordered.
- Registration wait list to be further discussed.
- Size 3 balls in storage
- Balls seem to be deflating easily. Annie thinks the quality of equipment is lacking. Open to looking at other vendors. See samples this spring.

13. Registrar Report: Sue reported that registration work has slowed down. It was challenging. Club fees were not active (not included in carts) during early bird registration for about 157 families that indicated that they needed to pay Club fees. We are at 75% of last years income.

Yann will draft an email notifying families of the error asking families to pay the fee (\$200 one time fee). Emma will individually invoice them with direct link to pay. If they don't pay will be flagged for next year.

It is recommended that next year, a full trial of the registration and payment process be completed to ensure the registration is finishing completely.

14. Treasurer Report:

Finances are behind from expected. There is a lag in getting data into quickbooks. Fundraising was input. Spiritwear is selling well. New spiritwear order includes blankets. No surprise spending this month. We are through the crush of registration and purchasing of equipment.

Email any outstanding invoices to Emma. \$14k outstanding invoice from "Sport". Credit card fee should be included as administrative fees as part of registration.

15. Secretary Report:

Fundraising Committee: Raffle very successful. 971 tickets sold by comp players, earning \$9710. No upfront costs to hold the raffle, all donations. Great job all! Special thanks to Michelle Fernandez for organizing and implementing on short notice. Thanks to generous prize donors and Jackie Porter for soliciting donations.

Will hope to do another raffle next year with final drawing to occur on opening day.

16. Next Meeting Wednesday October 25, 2023, at 7 pm

17. Meeting Adjourned: 8:55pm

Closed Session. 8:59 pm

Closes Session Ajournd: 9:20 pm