



**BAFC Board Meeting Minutes**

**Wednesday, February 28 at 7 pm**

**In person Meeting- 120 E L Street Benicia**

- 1. Roll Call Board Members Present:** Yann Youvenot (President), Reena Thomas (Secretary), Todd Tanner (Pres Assistant), Annie Mertz (Recreation Director)

**Via Zoom:** Gabby Lavelle (Comp Coordinator), Suzie Attia (Registrar), Mike Walsh (Pres Assistant)

- 2. Roll Call Guests Present:** Josh Smith

**Via Zoom:** Karina Urena, Michelle Fernandez, Fernando, Johnie Purvis (DOC)

- 3. Meeting called to order:** 7:01 pm

- 4. Review February Meeting Agenda:** Motion to approve agenda (Annie), Second (Reena), Pass

- 5. Approve January 24, 2024 Meeting Minutes:** Motion to approve Meeting Minutes (Reena), Second (Annie), Pass

- 6. Public Comment:**

Michelle Fernandez re: Fundraising Update- Committee is meeting on Friday to finalize some ideas. The committee is looking to focus on larger events like the Raffle and/or a 5k during opening day. The committee will work with individual team organizers for other profit sharing fundraising opportunities. Have coordinated with Kate Munn regarding organizing a fun run. Have coordinated with Rowena regarding potential Drift sponsorship.

Fernando: Currently helping 2016 girls. Looking for info on field allocations

- 7. President Report:**

**7a. Review Action items for February/March**

	Accomplish		
<u>Activity</u>	<u>Date</u>		<u>Who Will Do It</u>
	<a href="#">February</a>		
<i>Apply for Both Tournaments Sanctioning</i>	<i>1st Week</i>	<i>Pending if</i>	<i>Comp Coordinator</i>

NA		<i>Tournaments are a go</i>	
<i>Identify and Confirm Tournament Director</i>			
NA	1st Week		Comp Coordinator
Create Promotional Fliers for Rec Program Registration <b>To Be Done</b>	1st Week		DOC
Identify and Confirm Comp and Rec Equipment Coordinators Rec coordinator- Scott <b>Need a comp coordinator</b>	1st Week		President
Identify and Confirm Team Equipment Coordinator (Rec) <b>Amber confirmed</b>	1st Week		President
Evaluate Equipment (Comp) <b>To BE DONE</b>	1st Week		Equip Coordinator
Order Replacement Equipment (Comp) <b>Getting done based on needs reported by coaches</b>	1st Week		Equip Coordinator/President
Advertise Rec Program Registration <b>TO BE DONE</b>	2nd Week		Web Manager/President
Open Early Bird, and Top Soccer Rec Registration <b>TO BE DONE</b>	2nd Week		Registrar
Secure Field Lining Contract with Professional Company <b>DONE</b> <b>Starting with RSE this week.</b> <b>Fernando confirmed RSE is lined.</b> <b>Rachel is the field lining coordinator to confirm team is ready for continued lining.</b> <b>Josh confirmed goals will be in place.</b>	2nd Week		President
Select teams register for Spring League <b>DONE.</b>	2nd Week		President
1st Week of Competitive Soccer Training <b>Started</b>	2nd Week		DOC & Comp Coaches
Identify and Confirm Sign Installation Volunteer <b>DONE - Erica</b>	2nd Week		President
Install Rec Program Registration Signs Around Town <b>TO BE DONE</b>	3rd Week		Volunteer
End of Southampton at Military			
End of Rose at 2nd Street			
On Rose Facing Mathew Turner Exit			
Board Meeting	4rd Week	Feb 28	Board
		<a href="#">March</a>	
Field lining for Comp <b>DONE</b>	1st Week		Field lining team
Comp Spring League Games Begin <b>Scheduled for games Saturday</b>	1st Week		DOC & Comp Coaches
Community Park Fields Become Available	2nd Week		President

<b>Yann to confirm with City</b>			
<i>Finalize tournament specifics (ages, cost, advertisement)</i>			<i>Tournament coordinator</i>
NA	3rd week		
Board Meeting	4rd Week	March 27	Board

- **Review and approve rec registration:** Changes for rec registration include price increase as previously approved by the Board. Will also include charging the club fee per player upfront upon registration (\$200) to be refunded following proof of volunteer hours.

There needs to be a process for volunteer tracking. Annie is looking at using Dibs through Sports Engine. Volunteer coordinator is Heather Vitale. Refund can be issued once hours are confirmed. Mike Walsh offers to help Heather Vitale with database. Managers should reinforce that volunteers are needed for the club and the team.

Club fee was \$200 per family. New registration will be \$200 per player. BAFC will work with families if there is a financial need.

Fernando volunteers to be the Equipment Coordinator unless someone else that needs volunteer hours volunteers.

**Motion to approve the \$200 Club fee per player that will be refunded when volunteer hours are confirmed. (Reena), Second (Gabby), Pass**

- **Fields update:** Challenges of practices at BHS with many teams and sharing with the BHS Track and Field Team. BAFC needs to provide space on the field to the Track and Field team as BHS has priority. Other fields available to teams include Semple and BMS.

BCP may be open soon. Yann to confirm BCP availability, but BAFC would be sharing with softball.

Karin is proactive for field scheduling

Portapotties are ordered and should be set up by Saturday at RSE.

- **Return of UKI coaches**

Josh Pickersgill should be returning March 8.

Will is scheduled to return March 11?

Johnnie is scheduled to return on March 12.

- **Decision about TD.** Application for the TD position with Chris Arentz.

**Motion to approve the return of Will and let Chris Arentz know his position (Reena), Second (Annie), Pass**

- **Team assignments for TDs should be reworked by Johnnie and Gabby.**

- Josh Smith: new 2011 team would need the most help from a TD. Some kids don't have uniforms. Josh will look for available uniforms from other players.

- Gabby added new managers to soccer pro to be able to order uniforms. 2011b yellow team manager Karin Prasad was given the information for uniforms. They may be using alternate uniforms.

**8. Vice President Report: Derek: None**

**9. Referee Coordinator Report: None.** Training anticipated in Benicia this summer

**10. Select/Comp Coordinator Report:**

- 21 teams registered for Spring.
- Gabby is working with Team Managers if anyone needs any assistance.
- There have been questions regarding practice schedule. Cost to share BHS field is very minimal compared to renting the field outright. If the fields are empty, they can be utilized.
- RSE Goals need to be built prior to the games this Saturday. Yann suggests that goals be built during practice this week at RSE.
- Equipment needs to be reviewed.

**11. DOC Report:**

- New teams are registered. A lot of work being done by the coaches.
- Johnnie is checking with coaches to be sure they are getting what they need.
- Johnnie is aware of the BHS field issue and has been working on schedules for BHS, BMS, and RSE. The goal is to have each team at BHS at least once. Older teams may get more priority. Scheduling includes rotating teams at BHS or moving fields. Johnnie's coordination with Rod indicates the rotation is working pretty well this week. Now that coaches know the field space situation, they can plan sessions better. Johnnie will continue communication of field status and availability as much as possible.
- Players need to be respectful of the track team re: getting off the track and getting balls as soon as possible.
- 2008 Boys – Chris Diaz is able to Coach 2008 Boys again. Gabby will check if Chris D is still in the system. Johnnie will coordinate with Chris. Johnny, Yann, and Gabby will work on the TD assignments.

**12. Recreation Coordinator Report:**

- Reviewed registration. Added input from parents regarding practice times preferences.
- Contacted by NorCal Premier regarding SuperRec league with other Solano Co Teams for the older teams u14-u19. Provides more opportunities for the older teams. May have some costs. Annie will look into it.
- Amanda Swoboda is forming a spring u19 team. Yann will need to assess if coaches need background check if the registration goes through arsenal.
- Annie is researching uniform options including reusable. Need to order by April and another one closer to end of registration.

**13. Registrar Report:** Sue is concerned with \$200/player Club fee rather than \$200/family. Recommends that call for volunteers has more specific information on the volunteer positions available.

Sue and Yann will check that the full registration is working okay including payment. Registration will include credit card fees.

**14. Treasurer Report: None**

**15. Secretary Report:**

Elections in November will be for the following Board Positions: Pres, Treas., Sec., Comp Coord. So far there have been no nominations for President. Reena noted she is intending to step down as Secretary at the end of the year.

**16. Next Meeting Wednesday March 27, at 7 pm**

**17. Meeting Adjourned:**